

Minutes of the 46th ANNUAL GENERAL MEETING NEW SOUTH WALES DIVISION

Minutes of the 46th Annual General Meeting of the NSW Division of the Australian Acoustical Society held on Wednesday 19 October 2016, 6:00 pm at Level 10 at 201 Kent Street Sydney (ARUP Offices)

Meeting opened with quorum at 6:10 pm

1. Opening of Meeting

The meeting was declared open by Chairperson, John Wasserman.

1.1. Meeting Attendees:

1.1.1 NSW Divisional Committee members in attendance:

8 members of the NSW Divisional Committee were in attendance at the meeting, with 2 apologies sent from Tracy Gowen & Paul Maddock.

NSW Division Committee attendance	NSW Division Committee attendance
John Wassermann	Angus Leslie
Mattia Tabacchi	Rodney Stevens
Jeffrey Parnell	Daniele Albanese
Matthew Harrison	Laura Keen

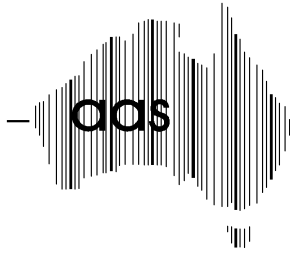
1.1.2 Members in attendance:

32 members and 3 non-members were in attendance during the meeting

2. Apologies

We received 5 apologies prior to the meeting

NAME
Paul Maddock (NSW Committee)
Densil Cabrera
Ken Scannell
Duncan McGregor
Tracy Gowen (NSW Committee)



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3 Proxies

5 proxies were received for the meeting.

4. Minutes of the 45th Annual General Meeting 2015

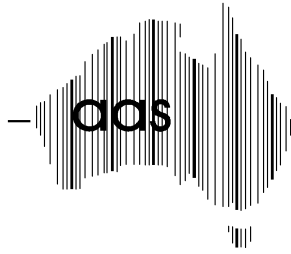
Minutes of the 45th Annual General Meeting 2015 were distributed in hard copy at the AGM by Angus Leslie (Secretary). Chairperson, John Wasserman requested they are proposed and seconded.

MOTION: *That the minutes of the 45th AGM (10/11/2015) of the NSW Division of the Australian Acoustical Society be confirmed and accepted as a true and correct record.*

NSW Division AGM 2015 Minutes proposed by Colin Tickell

NSW Division AGM 2015 Minutes seconded by Mattia Tabacchi

CARRIED/~~NOT CARRIED~~



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5. Business

5.1 Chairperson's Report Address

The Chairperson, John Wassermann, then presented Chairperson's report (See attached)

5.2 Treasurer's/Registrars' Report

A summary of the 2015-2016 accounts were provided by the NSW Division Treasurer Rodney Stevens to the meeting.

The accounts were still being audited at the time of the AGM, and so the accounts were only provided verbally.

At the end of June 2016 the NSW accounts were at \$58,955.

Key expenses during 2015/2016 were

- Grants & awards
- Hunter Valley Conference
- Support for the IRWN conference

A copy of the accounts & treasurers report were to be provided on the website following the completion of the audit.

The summary of the coming report was then put to the meeting, and the following motion put forward.

MOTION: *That the financial statement for the year ended 30 June 2016 and the reports of the Auditor for the NSW Division therein be accepted.*

NSW Division Treasurer's report and financial statement proposed by ____ N/A ____

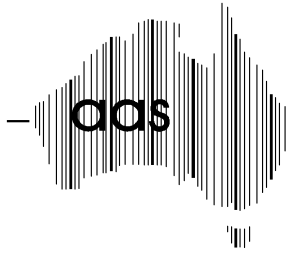
NSW Division Treasurer's report and financial statement seconded by ____ N/A

CARRIED/NOT CARRIED The motion was put to the meeting. It was agreed by all that this would be carried conditional upon the accounts being put up on the website.

5.3 Appointment of Auditor

Appointment of Auditor

MOTION: *To appoint W L Brown & Associates as Auditor for 2016-2017 at a fee to be decided by the NSW Division.*



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Rodney Stevens said to the members that W L Brown & Associates are relatively cheap and have done a good job so far and so would recommend continuing with them.

Proposed by _____ Rodney Stevens _____

Seconded by _____ Angus Leslie _____

CARRIED/~~NOT CARRIED~~

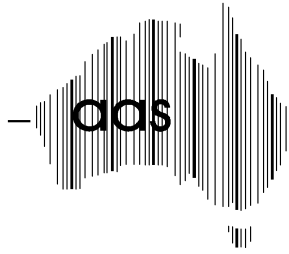
6. Election of Officers for 2016/2017:

There were 5 available positions on the Committee.

Five existing committee members were standing for re-election/election

1. Rodney Stevens
2. Matthew Harrison
3. Paul Maddock
4. Laura Keen
5. Mattia Tabacchi

No nominations were then received at the meeting, and so the following were elected.



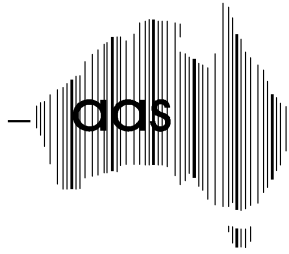
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6. Meeting Close

Meeting declared closed at 6:25pm

Angus Leslie
Secretary, NSW Division
Australian Acoustical Society
c/- AECOM,
Level 21, 420 George Street, SYDNEY NSW
2000
Email: Angus.Leslie@aecom.com



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NEW SOUTH WALES DIVISION

Chairperson's Report

Chairperson's Report 2015 – 2016

This report is presented for consideration at the NSW Division Annual General Meeting - 19th October 2016.

1. Division Committee

There are currently 10 members of the committee.

At present the committee is structured as follows:

John Wassermann	Chairperson
Laura Keen	Vice-Chairperson
Angus Leslie	Secretary, Minutes Secretary/Federal Councillor
Rodney Stevens	Treasurer
Matthew Harrison	Technical Subcommittee
Paul Maddock	Technical Meetings/Awards
Mattia Tabacchi	Technical Meetings
Tracy Gowen	Technical Subcommittee/ Federal President
Jeff Parnell	Technical Subcommittee
Daniele Albanese	Memberships

2. Technical / Social Activities

The major work of the committee during this year has been organising and running the technical program. Mattai and Paul many thanks for organising an excellent program over the last 12 months.

There were six technical meetings held in Sydney over the last 12 months. These talks are described below:

Date	Description	Presenter	Location
14 March 16	Doha Metro project	Barry Murray	Hearing Hub
5 May 16	An Assessment of The Acoustic conditions Of Different Sized Open Plan And Enclosed Kindergarten Classrooms	Kiri Mealings	Hearing Hub
6 July 16	RMS Guidance: Maintenance and construction	Simon Kean	UNSW
24 August 16	Cross Laminated Timber: acoustic performance and BCA compliance	Joel Parry-Jones	Hearing Hub
22 September 16	Improving Co-operation and working arrangement between COS Council and Acoustic Consultants	Bill Potter	UNSW
19 October 16	Modernising the Victoria Theatre and Victoria Concert Hall, Singapore	Nic Boulter	ARUP City

The committee is always looking for presenters and topics for the technical talks. If you have any feedback on the technical talks, or any ideas for new topics and more importantly presenters, please let the committee know.

3. Membership

The NSW Division Membership numbers for September 2016, 2015, 2014, 2013, 2012 and 2011 are given in the following table, and show that member numbers are similar to last year.

	September 2016	September 2015	September 2014	September 2013	September 2012	September 2011
Fellows/Life Members	11	11	11	12	10	10
Members	228	227	201	198	196	177
Graduates	11	13	9	9	7	4
Associates	7	9	11	11	12	13
Subscribers	12	12	12	13	8	8
Students	14	13	17	17	13	7
TOTAL	283	285	265	260	249	219

Thank you Daniele who as a new Committee member started looking after our membership responsibilities.

4. Acoustics Australia

I would like to thank Marion Burgess and Truda King for their hard work over the year.

Acoustics Australia continues to request articles and technical notes to be submitted by the membership for inclusion in the journal. If members have worked on an interesting project, please consider writing it up for publication as a technical note. The projects you work on may appear routine to you, but to others working in different areas they could be very interesting!

5. Awards and Grants

In 2016 the AAS Divisional committee made travel grants available for two Early Career Researchers and two Research Students to attend Acoustics 2016, Brisbane. The amount of each award and the recipient are shown below:

Early Career Researcher

- Kiri Mealings, Macquarie University, NAL (\$1,000)

Research Student

- Weicong Li, UNSW (\$750)

The award is for conference registration fees, travel to and from the conference venue, and accommodation. The successful awardees will provide a short report (200 to 500 words) on their experiences at the Conference to be included in Acoustics Australia journal.

Travel awards were also made available for two Research Students to attend the International Workshop on Railway Noise, Terrigal (12 – 15 September) but no applications were received.

It is important to encourage Student Membership through initiatives such as the AAS NSW Acoustics Prize to the best undergraduate students in acoustics. AAS NSW Division provide university awards in acoustic to the University of Western Sydney, Macquarie University, Sydney University and University of NSW. Each award consists of a cash prize of \$250 and one year's subscription to the Australian Acoustical Society. The objectives of this education prize are to encourage undergraduate students into the field of acoustics and provide exposure for the Society at the university prize giving ceremonies.

6. ACT Division Activities for 2015-2016 - Meetings

During 2016 there have been a number of changes in the management of noise by the environmental authorities. The AAS meetings have provided informal and formal opportunities to bring together the AAS members in the ACT to discuss these changes with the representatives from the regulatory authorities.

The plans are to hold the 99th meeting later in November and then have a celebratory meeting in late January as the 100th meeting of the ACT group. Marion Burgess has been the convenor from the outset and will be relocating to Sydney in Feb 2017. Jamie Hladky, WSP Group, has agreed to take over Convenorship of the ACT Group from February 2017. I hope this will be acceptable to the NSW Division.

The 94th meeting was held on 1 March 2016. It was attended by a small (9) but keen group of AAS members from all of the consulting companies that have an office in the ACT and a guest. The meeting was a Discussion on the Approach to Noise Management in Mixed-use Developments in ACT.

The 95th meeting was held on 29 March 2016. This was a follow on from the meeting held in early March to discuss issues related to Noise Management Plans in the ACT. The previous

meeting had identified the main concerns plus the uncertainty of the changes that had been made in the EPA as part of the restructure.

The 96th meeting was held on 2 June 2016. This was a meeting with EPA to discuss the draft outdoor event noise policy. Daniel Walters, (Senior Manager, Environment Protection Policy) and Rodney Dix from the inspectorate side of EPA sought our collective comments on the current draft.

The 97th meeting was held on 19 July 2016. This was a joint meeting with ACT Group of the Aust Institute of Occupational Hygiene (AIOH). The president of the AIOH attended. The overall attendance was around 20 with about 1/3 from AAS.

The 98th meeting was held on 16 Sept 2016. This was a meeting arranged with senior management of ACT Planning as part of the consultation on the plans for Canberra in relation to management of live music and the Urban Sounds discussion document that was in the public comment stage. Marion Burgess Convenor, ACT Group of NSW Division 17 October 2016.

Marion Burgess
Convenor, ACT Group of NSW Division
22 October 2015

7. Acoustics Hunter Valley 2015 Conference

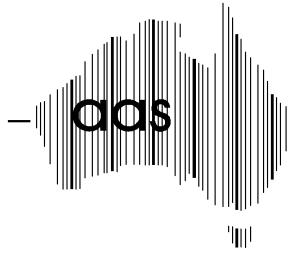
In 2015 NSW Division hosted the Hunter Valley AAS conference. The entire NSW Divisional Committee worked hard to make this conference successful. However, I would particularly like to thank Jeff Parnell the conference chair, Nicole Kessissoglou and Con Doolan for all their hard work.

8. Conclusion

Finally, I would like to take this opportunity to provide a special thank you to all members of the NSW Committee who continue to offer their valuable personal time in running the NSW Division of the Society.

Best regards,

John Wassermann
Chairperson
NSW Division - Australian Acoustical Society



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NEW SOUTH WALES DIVISION

Treasurer's Report/ Financial statement 2015/16

FINANCIAL ACCOUNTS

OF

AUSTRALIAN ACOUSTICAL SOCIETY

N.S.W DIVISION

FOR THE YEAR ENDED

30TH JUNE 2016

JOHN CHEADLE
8/924 PACIFIC HWY
GORDON NSW 2072
PH: (02) 9498 5250

**AUSTRALIAN ACOUSTICAL SOCIETY
N.S.W. DIVISION**

**STATEMENT OF OPERATING PROFIT
FOR THE YEAR ENDED 30TH JUNE 2016**

	2016	2015
	\$	\$
INCOME		
Annual Conference	179,444	-
Levies - Vic Division	1,149	-
Interest Received	442	4,446
	<u>181,034</u>	<u>4,446</u>
LESS EXPENSES		
Audit	572	1,100
Bank Charges	120	120
Annual Conference	156,602	-
Conference, Meeting & AGM Expenses	4,988	10,693
Federal Council Levy	42,994	16,828
Printing & Postage	1,153	-
Prizes & Awards	5,500	7,000
Video Production	-	5,595
	<u>211,928</u>	<u>41,336</u>
SURPLUS / (DEFICIT) FOR YEAR	<u>(30,894)</u>	<u>(36,890)</u>
ACCUMULATION ACCOUNT		
Surplus / (Deficit) for year	(30,894)	(36,890)
Surplus / (Deficit) brought forward	126,529	163,419
Retained Surplus	<u>95,635</u>	<u>126,529</u>

**AUSTRALIAN ACOUSTICAL SOCIETY
N.S.W. DIVISION**

**BALANCE SHEET
AS AT 30TH JUNE 2016**

	NOTE	2016 \$	2015 \$
CURRENT ASSETS			
Cash	1	58,955	99,249
Prepayments	2	36,680	27,280
TOTAL CURRENT ASSETS		<u>95,635</u>	<u>126,529</u>
 TOTAL ASSETS		 <u>95,635</u>	 <u>126,529</u>
 NET ASSETS		 <u>95,635</u>	 <u>126,529</u>
 MEMBERS' EQUITY			
Retained Surplus		95,635	126,529
TOTAL MEMBERS' EQUITY		<u>95,635</u>	<u>126,529</u>

**AUSTRALIAN ACOUSTICAL SOCIETY
N.S.W. DIVISION**

**NOTES TO THE BALANCE SHEET
FOR THE YEAR ENDED 30TH JUNE 2016**

	2016	2015
	\$	\$
1. CASH		
Cash at Bank	58,955	14,130
CBA Term Deposit - 2246 5014 0040	-	85,119
	<u>58,955</u>	<u>99,249</u>
2. PREPAYMENTS		
Conference prepayments	36,680	27,280
	<u>36,680</u>	<u>27,280</u>

W. L. BROWNE & ASSOCIATES PTY LTD

ABN 13 151 379 109

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AUSTRALIAN ACOUSTICAL SOCIETY N.S.W. DIVISION

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

I have audited the accounts of the Australian Acoustical Society - N.S.W. Division for the year ended 30th June, 2016.

In my opinion the annexed Statement of Operating Profit for the year ended 30th June, 2016 and the Balance Sheet as at 30th June, 2016 are properly drawn up so as to give a true and fair view of the state of affairs of the Division as at 30th June, 2016 and of the operating result of the Division for the year then ended.

Dated: 27th October 2016

W. L. BROWNE & ASSOCIATES


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J. C. Cheadle
Registered Company Auditor
8/924 Pacific Hwy
Gordon NSW 2072