



MINUTES OF COMMITTEE MEETING

Tuesday 9 June 2009, 6.00pm

Cafe Brunelli - Rundle Street

1 Present

Carl Howard (CH), Byron Martin (BM), Jonathan Cooper (JC), Colin Hansen (CHansen), Valeri Lenchine (VL), Mike Kidner (MK), Peter Heinze (PH), Adrian Jones (AJ), Peter Teague (PT),

2 Apologies

Ben Cazzolato (BC), Matthew Stead (MS), Simon Moore (SM), Darren Jurevicius (DJ), Anthony Zander (AZ),

3 Previous Minutes

Spelling of Ben Cazzolato's name incorrect. - now fixed.

4 Business Arising From Previous Minutes

Nothing to report

5 Chairman's Report

Nothing to report.

6 Treasurer's Report

Byron Martin noted the following;

- We have \$14,095 in the Cheque account, cash account unchanged
- Sale of proceedings of Active 2006 provided \$220 revenue.
- **ACTION: Peter Heinze** to go to a CBA branch + request the account details change form, fill out details, Carl to also complete and forward to Byron.
- Byron to be removed from the cheque book

7 Registrar's Report (Membership)

- Application for membership received from Alex Dundon and handed to Peter Heinze – will be assessed at the next meeting.
- **ACTION: Byron** to find previous membership application from Elizabeth Cheng, and forward to Peter Heinze.

8 Secretary's Report

Nothing to report



9 Federal Councillor's Report

Peter Heinze noted that there are moves afoot to make Leo Beranek a Honorary Fellow when he comes to Australia. This requires the creation of the grade of Honorary Fellow.

10 AAS 2009 Conference

The following was noted:

Fees for committee;

- Committee members to be automatically registered for free.
- Committee members to pay the cost of the accompanying dinner only for accompanying persons.
- Anyone who is forced to register due to company policy gets the accompanying person free.

Posters;

- Product posters will not be accepted, but product application papers will be (provided every second word is not the product name).

Catering;

- Byron received quote of approximately \$12/person for lunch – to proceed
- No wine will be provided for lunch
- 7 cases of Champaign to be ordered for the tram.

Exhibition – Report from Norm;

- 16 booths organised
- 2 gold Sponsors
- Vipac have been offered the dinner for \$5,000, as refused \$7,500.
- AECOM (formerly Bassett) considering Bronze/corporate sponsorship.
- Aurecon (formerly Connell's) contacted, but no response yet.
- Still to contact Marshall Day, SA EPA, Thales and ASC
- CadnaA might also be a sponsorship possibility.

Lido / papers report;

- 5 registrations
- 62 paper abstracts submitted
- Note; abstracts still required for Keynote speakers and Workshops.
- **ACTION: Carl** to arrange to extend early bird registration out until end of August, to hopefully attract more participants.

Tech Tours;

- ASC and Rail ban suggested, but either too far / OH&S issues / Security issues.
- No tech tour will be run.

Workshops;

- Wind Farms – Vipac
- Infrastructure – AECOM
- **ACTION: Vipac and AECOM** provide abstract for workshop
- **ACTION: Peter Heinze** to check if Soundplan will run a workshop and/or sponsor conference.
- **ACTION: Carl** to check if Leap Aust. will run an Ansys workshop and/or sponsor conference.



Music;

- Young Adelaide Voices to be booked to perform at the wine centre, at a cost of \$600.
- 5 piece woodwind suggested for the conference dinner, but several committee members preferred a Jazz / Blues band with a singer if possible.

Emails;

- Victoria Samra to be the email point of contact on the brochure for registrations.

Other;

- Byron to check that we have receipts for the wine centre and Stamford Grand bookings, in case of dispute.
- Inform NZAS of the Adelaide Conference.
- Confirmed that lunch will be served from the floor of the hall, rather than from the stage.
- AAAC will most likely hold meeting in Adelaide on the day before the conference starts – approximately 20 people – MS to advise CH once confirmed.

11 Technical Talks For 2009

Technical talks suggested for 2009 include:

- **ACTION: Colin** to request that Chris Fuller gives a talk on consulting in the USA when he is next in Adelaide – Date: could be reasonably soon
- Ivailo Dimitrov - Building Acoustics (Dubai) - Date TBA, pushed back to be after Chris fuller

12 Other Business

Look into combining the NZAS & AAS magazine – more exposure and more articles

13 Date of Next Meeting

Conference / Committee meeting to be held on Tuesday 7th of July at 6 pm.

Meeting closed: 19:15