

Job Opportunity

NOISE & VIBRATION ENGINEERING CONSULTANTS OFFICE MANAGER - PRINCIPAL

Renzo Tonin & Associates is a well-established and respected specialist engineering consultancy renowned for high quality work in the fields of noise and vibration since 1982. We are committed to providing clients with the highest level of service including the provision of innovative and sustainable solutions.

We have been steadily growing over the last few years and have a strong pipeline of major infrastructure and building projects in Victoria. We are seeking a highly motivated, driven and experienced Office Manager / Principal to run our Melbourne office and deliver these interesting projects. The key role is to contribute to the growth of our Melbourne office and Nationally.

Key responsibilities include:

- Delivery & management of interesting and complex projects
- Lead teams
- Business development initiatives
- Building strong relationships with key clients
- Risk assessment
- Peer review

The successful candidates should have:

- degree/s in engineering
- experience in environmental noise & vibration and/or building acoustics
- exceptional technical delivery for our clients
- proven project management abilities
- exceptional communication skills
- excellent report & proposal writing skills
- effective organisation skills

The continued growth of our Melbourne office offers excellent career growth and advancement opportunities on a National level. In addition to a competitive salary package (commensurate with the applicant's experience and qualifications) a generous share in profits is also offered to the successful candidate.

Applications shall be treated confidentially and sent to:
peter.karantonis@renzotonin.com.au

