



MINUTES OF COMMITTEE MEETING

Tuesday 14 August 2012, 6.00pm

Cafe Brunelli - Rundle Street

1 Present

Simon Moore, Matthew Stead (acting chair), Jonathan Cooper, Peter Heinze, Valeri Lenchine, Colin Hansen

2 Apologies

Carl Howard, Darren Jurevicius, Laura Brooks, Byron Martin,

3 Previous Minutes

Correction noted that Jonathan Cooper was present.

4 Business Arising From Previous Minutes

Carl advised prior to the meeting that all items (except the email asking for volunteers) had been addressed:

CQH to ask committee members for a volunteer for running the web site and email lists. - Jon has kindly volunteered. I will give Jon some training on the use of the web site and email list. It is important that our division abide by Australian anti-spam policies, and what constitutes legitimate email to our members.

CQH to survey members on suggestions for technical meeting. - A survey was sent to people on our email distribution list, 44 email addresses. There were 17 people that responded to the survey. The results from the survey that the themes with the most interest are wind farms, policies relating to acoustics and vibration, and defence. There were 3 responses in the comment section that can be discussed later.

One member (from Aurecon) wrote back to me and suggested that there should be a rotating schedule amongst agreeable consulting companies to host monthly technical meetings. I said that I would suggest this to the committee. This sounds like a good idea. Could the committee members decide if you would like to pursue this plan?

The previous meeting minutes included a part to add the names ' Carl Howard | Simon Moore | Darren Jurevicius | Peter Heinze' to the business cheque account. All committee members unanimously agreed.

Would Peter Heinze be able to give a technical presentation on Insul at the AGM on 4th September 2012? – Peter agreed to the request.

Simon advised he had been awaiting the minutes to be able to submit the form to add more signatories to the cheque account, and will now submit now minutes were available.

5 Chairpersons's Report

Carl was absent.

6 Treasurer's Report

Nothing to report, other than that signatures would be updated.



7 Secretary's Report

Darren J was absent from the meeting and did not provide a report.

8 Registrar's Report (Membership)

Nothing to report.

9 Federal Councillor's Report

Nothing to report.

10 Roles of Committee Members

Noted that better attendance at meetings was required by members on the committee. Additional members also welcome.

ACTION: CQH to send email to all members asking for volunteers to be a part of the committee. There are a number of roles available.

11 Technical Meetings for 2012

Peter Heinze will give a technical presentation on Insul (sound level prediction for composite panels) at the AGM.

12 AAS Christmas Party

Proposed date 7 Dec 2012 - 18:00. Agreed that Panacea would be a suitable venue.

ACTION: MJS to contact Panacea to make a booking.

13 2013 conference

Peter Heinze reported that the Sebel Playford was not an option, as the conference facilities were not large enough. Stanford Plaza was suggested as an alternative. The University would be an option again if other venues were too expensive.

Noted that a decision needed to be made by October, to allow the brochures to be printed for distribution and the 2012 conference.

ACTION: PH to investigate Stanford Plaza option.

ACTION: PH will talk to other federal councillors to see if their preference was for a country or city venue.

ACTION: PH will distribute both a country and city option to the committee for further discussion.

14 Other Business

No other business

15 Next meeting

The 2012 AGM will be held at 6:00pm on 4th September 2012.