



MINUTES OF COMMITTEE MEETING

Tuesday 17 July 2012, 6.00pm

Cafe Brunelli - Rundle Street

1 Present

Carl Howard, Simon Moore, Matthew Stead, Jonathan Cooper, Peter Heinze

2 Apologies

Darren Jurevicius, Laura Brooks, Cooper, Valeri Lenchine, Byron Martin, Colin Hansen

3 Previous Minutes

No corrections to the previous minutes were suggested.

4 Business Arising From Previous Minutes

Treasurer's Report:

Unable to transfer signatories to cheque account. The bank will not allow additions to the cheque account. It will be necessary to complete a new form with all signatories. A motion passed to add Peter Heinze to the cheque account, as per the previous minutes.

The cash investment account has the signatories that were nominated in the previous minutes: Carl Howard, Simon Moore, and Darren Jurevicius.

A deposit was made to the federal division of \$8,118.23 for the 15% levy on profits from the AAS 2009 conference.

Registrar's Report:

Heath Miller's application was accepted.

Maruf Morshed application was accepted.

Federal web site was updated with the correct membership dues.

The federal registrar is following up members who are in arrears.

5 Chairpersons's Report

Farewell Party for Peter Teague and Byron Martin at Enzo's Restaurant:

A social event was held on 14 June 2012 at Enzo's Restaurant in Hindmarsh that was attended by about 30 people in order to thank and farewell Dr Peter Teague and Mr Byron Martin for their valuable contributions to the local and federal divisions of the society, before they left for New South Wales. The event was a great success.

AAS 2013 in Adelaide:

Peter Heinze and Byron Martin have agreed to be co-chairs for the annual AAS conference to be held in Adelaide in 2013.

Migration of email lists and web site to new hosting service:

With my impending handover of the role of chairperson, it is a good opportunity to migrate our web site and email distribution from The University of Adelaide to an independent hosting service (tigertech), where anyone authorised can have access. The email lists for members and the committee have been migrated. The SA division web site has also been migrated, which also provided an opportunity to upgrade the Content Management System (CMS) to the latest version of [drupal](#). The migration has been completed, the old email lists have been deleted, and a re-direction notice has been placed on the old web site pointing to the [new web site](#). A committee member should be assigned as maintainer of these services.



ACTION: CQH to send email to all committee members asking for volunteer.

Technical Meetings

None planned. Can the committee recommend people and topics that would be of interest to members.

Survey AAS SA members on topics for technical meetings

In recent times there has been great interest from members and non-members on our technical meetings about noise from wind turbines. Otherwise, the number of people attending technical meeting is low. It would be useful to write to all SA members to ask what they would like from the society in general and also what topics of technical meetings would they be likely to attend. The society changed the time of the presentation to 6pm so that people with family commitments could attend the presentation and skip the following dinner.

CQH to write draft of survey to members on topics of interest for technical meetings. Suggestions included:

- SA8 Ministers Specification. Controlling noise intrusion into residential buildings from sources such as road traffic noise, road and rail noise, and mixed used (restaurant below an apartment)
- NRAH New Royal Adelaide Hospital
- Convention Centre
- Wind farm noise
- Adelaide Oval
- Students who received AAS sponsorship in 2011 were to give a presentation.
- Ask if people are interested in attending presentation by material suppliers.

Representation from Vipac and TrackIQ

With the migration of Peter T to NSW, there is no member from Vipac and TrackIQ that is represented on the SA committee. Vipac is a large employer of vibro-acoustic consultants in the state and country and it would be good to have their input into the SA division.

6 Treasurer's Report

Last financial year income \$6,361, with \$5177 coming from bank interest.

Expenditure was \$18,378, with \$8111 expense for the federal levy.

Currently have \$624 in cheque account, and \$70,321 in the cash investment account.

Other AAS divisions have PayPal accounts to enable processing of income from credit cards. The SA division has closed the merchant credit card account as there was little use.

Motion by Carl Howard (Chairman) to committee to have the following people as signatories on the Commonwealth Bank 'Premium Business Cheque Account' 06 5112 10080939

- Carl Howard | Simon Moore | Darren Jurevicius | Peter Heinze

Voted in Favour	Voted Against
Carl Howard Laura Brooks *(vote by Proxy) Simon Moore Jonathan Cooper Matthew Stead Darren Jurevicius *(vote by Proxy) Peter Heinze Valeri Lenchine *(vote by Proxy) Byron Martin *(vote by Proxy) Colin Hansen *(vote by Proxy)	none

The motion was unanimously accepted.



7 Secretary's Report

Darren J was absent from the meeting and did not provide a report.

8 Registrar's Report (Membership)

Matthew Stead: no additional matters other than reported in Business Arising from Previous Minutes.

9 Federal Councillor's Report

A teleconference meeting was held a couple of weeks ago.

There were 60 new AAS members in 2012 (across Australia)

The cost of production of Acoustics Australia is high.

Membership fees will be increased in 2013.

Code of ethics is being reviewed by a lawyer and updated into best practice.

Review of the federal web site is still ongoing. Funds have been allocated for the new web site. Planning Institute of Australia, Member Management Society, have good web sites that could be used as examples to follow.

Norm Broner and Charles Don are going to Internoise 2012 in New York to present the bid and budget for Internoise 2014 in Melbourne, which will coincide with the AAS 2014 conference.

10 Roles of Committee Members

Not able to make appointments at the meeting due to insufficient number of attendees.

ACTION: CQH to send email to all members asking for volunteers to be a part of the committee. There are a number of roles available.

11 Technical Meetings for 2012

Peter Heinze can give a technical presentation on Insul, sound level prediction for composite panels. Further suggestions are listed in the Chairperson's report.

12 AAS Christmas Party

Proposed date 7 Dec 2012 - 18:00

13 Proposed Date for Annual General Meeting

Tentatively 4th September 2012



14 AAS 2013 Conference

Peter Heinze reported on the AAS 2013 conference preparations.

Suggested to hold conference at McCracken Country Club, Victor Harbor.

There was concern that many companies and organisations will be under financial strain in 2013. Peter H is creating a budget.

Not planning on getting a professional conference organiser.

Sebel Playford, North Terrace, is another suggested conference location.

A/V costs are often an expensive cost.

Brochures will need to be produced before the AAS 2013 conference.

15 Other Business

No other business

16 Date of Next Meeting

14 August 2012