



MINUTES OF COMMITTEE MEETING

Tuesday 7 July 2009, 6.00pm

Cafe Brunelli - Rundle Street

1 Present

Carl Howard (CH), Byron Martin (BM), Jonathan Cooper (JC), Valeri Lenchine (VL), Mike Kidner (MK), Peter Heinze (PH), Adrian Jones (AJ), Peter Teague (PT), Simon Moore (SM)

2 Apologies

Ben Cazzolato (BC), Matthew Stead (MS), Darren Jurevicius (DJ), Anthony Zander (AZ), Colin Hansen (CHansen)

3 Previous Minutes

- Elizabeth Cheng AAS application found
- CBA forms – CH has the forms to be filled in
- Peter Maddern to be removed from the cheque book (not Peter Swift)
- Vipac and AECOM to provide abstract for conference workshop
- SoundPlan conference workshop will happen
- Spelling correction – should be “Railbam”, not “Rail ban”
- ANSYS will not run a conference workshop
- Chris Fuller has agreed to a technical talk – Tuesday 4th August

4 Business Arising From Previous Minutes

Committee meeting attendance – to be reported at the AGM

5 Chairman's Report

Nothing to report.

6 Treasurer's Report

Byron Martin provided a financial statement (attached to minutes):

- We have \$12,541 in the Cheque account, cash account unchanged
- Income of \$121k from conference, profit of \$85k (\pm \$5k)
- Currently \$53k in sponsorship for the conference
- **ACTION: Byron Martin** to send conference spreadsheet to Peter Teague to check
- **ACTION: Carl Howard** to fill in account details change form, and forward to Byron.
- Peter Maddern to be removed from the cheque book

7 Registrar's Report (Membership)

- Membership application for Elizabeth Cheng – accepted
- Membership application for Alex Dundon – accepted
- Ben Kidd has expressed interest to rejoin the AAS



8 Secretary's Report

Nothing to report

9 Federal Councillor's Report

Nothing to report

10 AAS 2009 Conference

The following was noted:

Prizes / registration;

- Best student paper at this conference to win free travel and registration to the ICA conference in Sydney, to the value of \$2,500.
- Free registration to this conference for the 3 South Australian students to attend
- 4 x \$250 prizes for the best paper at this conference, for the subjects of underwater, buildings, environmental / industrial, research. **ACTION: Byron Martin** to send an email to all members and provide information on the website.

Fees for committee;

- Committee members to be automatically registered for free.
- Committee members to pay the cost of the accompanying dinner only for accompanying persons.
- Anyone who is forced to register due to company policy gets the accompanying person free.

Posters;

- Product posters will not be accepted, but product application papers will be (provided every second word is not the product name).

Catering;

- Byron received quote of approximately \$12/person for lunch – to proceed
- No wine will be provided for lunch
- 7 cases of Champaign to be ordered for the tram.

Exhibition;

- 15 booths taken, 1 left
- 2 gold Sponsors, Ortech and CSR
- 2 corporate sponsors, Vipac and Renzo Tonin
- AECOM (formerly Bassett) considering corporate sponsorship.
- Aurecon (formerly Connell's) contacted, but no response yet.
- Still to contact Marshall Day, SA EPA, Thales and ASC
- CadnaA might also be a sponsorship possibility.

Lido / papers report;

- 67 paper abstracts submitted
- Abstracts for keynote speakers, Jie Pan, Chris Fuller and Brian Ferguson have been received
- Abstract for keynote speaker David Rennison not yet received
- Early bird registration has been extended out until end of August.



Tech Tours;

- No tech tour will be run.

Workshops;

- Wind Farms – Vipac
- Infrastructure – AECOM
- **ACTION: Vipac and AECOM** provide abstract for workshop
- **ACTION: Peter Heinze** to check if Soundplan will run a workshop and/or sponsor conference.
- **ACTION: Carl** to check if Leap Aust. will run an Ansys workshop and/or sponsor conference.

Music;

- Young Adelaide Voices to be booked to perform at the wine centre, at a cost of \$600.
- 5 piece woodwind suggested for the conference dinner, but several committee members preferred a Jazz / Blues band with a singer if possible.

Emails;

- Victoria Samra to be the email point of contact on the brochure for registrations.

Other;

- Byron to check that we have receipts for the wine centre and Stamford Grand bookings, in case of dispute.
- Inform NZAS of the Adelaide Conference.
- Confirmed that lunch will be served from the floor of the hall, rather than from the stage.
- AAAC will most likely hold meeting in Adelaide on the day before the conference starts – approximately 20 people – MS to advise CH once confirmed.
- **ACTION: Peter Teague** to organise a speaker for the Dinner

11 Technical Talks For 2009

Technical talks suggested for 2009 include:

- Chris Fuller has been organised for Tuesday 4th August
- Ivailo Dimitrov - Building Acoustics (Dubai) - Date TBA, pushed back to be after Chris Fuller

12 Other Business

Look into combining the NZAS & AAS magazine – more exposure and more articles

Joe Wolfe – Acoustics Australia – requesting more papers / technical notes for the magazine
Contact details for Joe Wolfe to be sent to Adrian Jones

13 Date of Next Meeting

Conference / Committee meeting to be held on Tuesday 4th of August at 6 pm. Technical meeting to follow committee meeting, presentation by Chris Fuller at Adelaide University.

Meeting closed: 19:30



FINANCIAL STATEMENT to 7 July 09

Balance at 01-Jul-08 **\$36,029.50**
 Balance at 22-May-09 **\$27,320.24** -\$8,709.26

INCOME

	CMT Account	Cheque	Total	Budget	
Interest	998.43	29.97	1,028.40	1,000.00	102.84%
Subs		0.00		500.00	
Workshop/Confrence				9,000.00	0.00%
Christmas D - Refund		0.00			
Active 06		1,313.95			
Other		10,199.35			
TOTAL		\$12,541.70			

EXPENDITURE

	AAS	Actual	Budget	
Meetings		1,311.50	3,000.00	43.72%
Audit		0.00	180.00	0.00%
Councillors		1,052.20	1,100.00	95.65%
StdAust		816.45	1,500.00	54.43%
Bank		217.69	190.00	114.57%
Tax		0.00	0.00	
Christmas Dinner		1,347.40	1,600.00	84.21%
Acoustics09		4,840.57	800.00	605.07%
Active06		220.00		
Prizes		500.00	500.00	100.00%
Federal		1,140.84	1,100.00	103.71%
Other		24.31	0.00	
TOTAL		\$11,470.96	\$9,970.00	115.05%

Surplus \$1,070.74

CHEQUES TO APPROVE

Amount	No.	Date	Detail
278.00	280	22-Jun-09	Café Brunelli - Meeting
175.04	281	22-Jun-09	reverse AMEX for Nat