



## **SECTION MANAGER – ACOUSTICS**

- Sydney
- Influence strategy, projects, hiring and sector growth
- Lead a small local team with emphasis on growth

### **About the Position**

This role will make a difference to our business and team in the following ways:

The Section Manager is responsible for growing their small sized team (approximately 1-2 direct reports) and establishing a strong market presence and client following. Responsible for Business processes and delivery as defined by NDY's business framework and performance objectives. This key role is responsible for managing stakeholders and clients concerned with project delivery and to manage team resources to deliver on projects.

### **Key Accountabilities:**

- Provide input for job costing, time plans and fee preparation activities in consultation with Manager and Project Director.
- Co-ordinate and plan commitments, resources and balance workload across available projects to efficiently and effectively meet project deadlines and cost/fee requirements. Monitor workload and advise line manager where additional skills are required, and when over/under utilisation is likely to occur.
- Act as Project Leader on assigned projects responsible for the firm's overall involvement on the project and the administration of design interface between disciplines. Ensure all NDY activities and designs are fully coordinated with all projects implemented in line with NDY's Project Management methodology. This may require the nomination of project engineers and reviewers for projects where appropriate. Disciplines may include: Communications, Security, Lifts, Mechanical, Electrical, Fire Protection, Hydraulics, NDY Light, ESD, Fire Engineering and Acoustics.
- Identify and engage clients and key stakeholders, ensuring that expectations are known, managed and fulfilled, within program and project constraints. Liaise with Contractors and Sub-Contractors to address construction-related documentation issues.
- Act as a primary interface between staff and senior leaders.
- Demonstrate supportive leadership and management of your team. Thoroughly induct new starters, set performance objectives aligned to office and group goals, conduct performance reviews and hold regular 1 on 1 feedback, coaching and developmental discussions.

## **Skills & Experience**

- Minimum 10 years engineering experience across the full project lifecycle and responsibility for delivering projects.
- Demonstrated ability to effectively communicate information of a complex nature both verbally and in writing with all stakeholders across multiple disciplines including colleagues and clients.
- Ability to lead and manage a team and to affect change
- Ability to exercise well developed problem-solving skills and use substantial initiative and judgement to work independently to meet objectives
- Well-developed problem-solving skills
- Politically astute with team members and clients
- Consistently produce accurate work without errors

## **Application**

Apply by submitting your CV to [b.wilson@ndy.com](mailto:b.wilson@ndy.com)