



# MINUTES OF COMMITTEE MEETING

Tuesday 8 September 2009, 6.00pm

Cafe Brunelli - Rundle Street

## 1 Present

Carl Howard (CH), Byron Martin (BM), Jonathan Cooper (JC), Peter Heinze (PH), Adrian Jones (AJ), Darren Jurevicius (DJ), Anthony Zander (AZ), Colin Hansen (CHansen), Valeri Lenchine (VL),

## 2 Apologies

Matthew Stead (MS), Mike Kidner (MK), Simon Moore (SM), Peter Teague (PT),

## 3 Previous Minutes

No corrections

## 4 Business Arising From Previous Minutes

- **ACTION: Byron Martin** to organise conference insurance.
- Tech talk has been organised for the AGM - Uwe Köpke on RailBAM
- Carl Howard relayed that the Peter Teague was still trying to secure a speaker for the conference dinner.
- Speaker at the Conference dinner then cancelled, by vote of committee
- **ACTION: David Rennison** to provide Abstract for Keynote.
- **ACTION: Darren Jurevicius** to provide Abstract for the infrastructure workshop (focus on rail).
- Byron confirmed that we have the receipts from the wine centre + Stamford Grand.

## 5 Chairman's Report

- Boyin Ding received the highest mark in engineering acoustics and will receive \$500 prize.
- The agenda and reports for the AGM were distributed for review – corrections to be provided to Carl prior to distribution to all members.
- Registrars and Treasurers reports still required from Byron and Peter Heinze by Carl.

## 6 Treasurer's Report

- Byron thought report had been sent before the meeting via email, but other members were not aware of it.
- In summary, Byron noted accounts very similar to previous, but increased income from receipt of conference sponsorship, booths and delegate registrations.

## 7 Registrar's Report (Membership)

- **ACTION: Peter Heinze** to reply to Magaesh to request that he re-submits membership application, with correct previous experience verification.



- **ACTION: Peter Heinze** to email Byron and Carl with Elizabeth Cheng's membership grade.

## 8 Secretary's Report

- There is an old filing cabinet full of past AAS files at the University.
- **ACTION: Darren Jurevicius** to go to uni and sort through the information.

## 9 Federal Councillor's Report

- Nothing new to report

## 10 AAS 2009 Conference

Fees for committee;

- **ACTION: Byron Martin** to check with Terry to see the best way to register the committee members + others who have assisted with the conference. – Byron has contacted Terry, but no response yet.

Catering / entertainment;

- 7 cases of Champaign to be ordered for the tram – no label design has been received. Kerry Martin is therefore in contact with a graphic designer, who will provide a design.
- Tram booking in progress.
- **ACTION: Byron** to contact Blue Lemon regarding supply of Tea / coffee / cups / saucers / urns.
- Suggested that BBQ be cancelled after fire alarm problems at the previous conference. However, agreed that BBQ is a nice finish on the final day.
- **ACTION: Colin** to Liaise with Peter Maddern to organise a BBQ for the final lunch.

Exhibition / sponsorship;

- All booths sold.
- Satchels still up for grabs – cost likely to be approximately \$2,000. Darren expressed an interest in AECOM sponsorship. Byron / Kerry Martin to liaise with Darren once actual cost is known.

Lido / papers;

- Anthony Zander via prior email: 84 abstracts submitted but 6 have since withdrawn, leaving 78 abstracts.
- Abstract for keynote speaker David Rennison not yet received
- Agreed by committee that authors names will remain on papers during the review process. This is contrary to previous AAS conferences, but saves significant time and is in line with the approach of other international acoustic conferences.
- **ACTION: Carl** to liaise with Terry to organise master CD of papers. Provider of commercial CD duplication to also be found.
- Artwork on the CD cover to be copied from the conference brochure.

Workshops;

- Workshop duration to be 1 – 2 hours, subject to preference of individual workshop organisers. – SoundPlan have requested a 2 hour workshop.
- Wind Farms – Vipac, Infrastructure (rail) – AECOM. Abstracts required.



- **ACTION: Matthew** to organise an AAAC run a workshop (Selection of an Acoustic Consultant, Minimum reporting requirements, child care centre noise, and/or, Star ratings for apartments). Abstract also required.

Other;

- Two post-grads have been organised to provide general assistance as required at the conference

## 11 Technical Talks For 2009

Technical talks suggested for 2009 include:

- Tech talk has been organised for the AGM - Uwe Köpke on RailBAM
- No other talks planned for this year.

## 12 Other Business

- Christmas dinner has been booked for Friday 11 December, at the Buffalo, Glenelg.

## 13 Date of Next Meeting

- AGM to be held on 22 September

Meeting closed: 19:15