

**APPLICATION FORM**

**FOR MEMBER, GRADUATE AND ASSOCIATE GRADES**

**APPLICATION** for Select type to grade of Select grade *(click* ▼ *to select)*

Refer to *Membership Information* and *Guidelines for Completing Membership Application Form* leaflets.

Type or Print in **BLOCK LETTERS**

**APPLICANT DETAILS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| TITLE (Dr/Mr/Ms etc) | Select title | | | | | |
| NAME: Family: | Enter family name | | | | | |
| Given: | Enter given name/s | | | | | |
| HOME ADDRESS | Enter address | | | | | |
|  | Enter suburb/city | | State: Select state | | Postcode: Enter postcode | |
|  | Home Phone: Enter Home phone | | Mobile: Enter mobile no. | | | |
| BUSINESS NAME | Enter Business name | | | | | |
| BUSINESS ADDRESS | Enter Business name | | | | | |
|  | Enter suburb/city | | State: Select s | | Postcode: Enter suburb/city | |
|  | Email: Enter business email address | | | | | |
|  | Phone: Enter business email address | | | Fax: Enter business email address | | |
| MAILING ADDRESS *Preferred* | Choose an item. | Enter Mailing address | | | | |
|  | Enter mailing address | | | State: Enter state | | Postcode: Enter post code |
| EMAIL ADDRESS *Preferred* | Enter preferred email address | | | | | |

**OFFICE USE ONLY**

Application for...............................................Grade Date Received......./........../......

Application Fee of $....................... to General Secretary Date......./........../......

Application forwarded to Division................................ Date......./........../......

Letter sent to Applicant Date......./........../......

Recommendation by Division Committee.:....................... Grade............................. Date......./........../......

Decision advised to Gen Secretary Date......./........../......

Decision advised to:-

Fed. Registrar Applicant Division Secretary Division Registrar Acoustics Australia

Date: ....../...../...... ....../...../...... ....../...../...... ....../...../...... ....../...../......

Original application to Archivist........................................................... Date......./........../.....

**EXISTING OR PREVIOUS MEMBERSHIP OF THE AUSTRALIAN ACOUSTICAL SOCIETY**

|  |  |  |
| --- | --- | --- |
| Existing membership | Grade:- Enter grade | Division:- Enter division |
| Previous membership | Year membership ceased:- Enter year | Grade:- Select grade |
|  | Division:- Enter Division |  |

**MEMBERSHIP OF OTHER SOCIETIES AND INSTITUTIONS**

|  |  |
| --- | --- |
| Name of Society:- | Enter name. |
| Grade of membership:- | Select grade |
| Period in that grade:- | Enter length of period |

**QUALIFICATIONS AND EXPERIENCE**

**EDUCATION**

**Formal Qualifications**

|  |  |  |
| --- | --- | --- |
| **Certificate, Diploma, Degree** | **Issuing Body** | **Year:** |
| Enter name of qualification. | Enter issuing body. | Enter year |
| Enter name of qualification | Enter issuing body. | Enter year |
| Enter name of qualification | Enter issuing body | Enter year |

Note: Applicants for Member, Graduate and Associate must provide certified copies of Certificates, Diplomas and Degrees

**Other studies at tertiary level:**

|  |  |
| --- | --- |
| Course title: Enter course title. | |
| Course duration: Enter course duration. | Stage reached: Enter stage reached |
| Institution: Enter name of institution. | |
| Relevant dates - From: Click here to enter a date. to Click here to enter a date. | |

**PRESENT POSITION**

|  |  |
| --- | --- |
| Title:- Enter name of position. | |
| Name of organisation:- Enter company name. | |
| Duties and responsibilities:- Enter details | |
| Date started (month/year):- Click here to enter a date. | Proportion of time spent in acoustics:- Click here to enter text. |

**PROFESSIONAL AND TECHNICAL EXPERIENCE**

**Applicants for the grade of Member or Associate must provide a full, verified description of their professional and/or technical experience which includes details of major projects or activities and their involvement in the acoustical aspects. Applicants for other grades should give details of involvement and interest in acoustics.**

**PREVIOUS PROFESSIONAL AND TECHNICAL EXPERIENCE**

|  |  |  |  |
| --- | --- | --- | --- |
| Dates  (Month/Year)  From: To: | Provide in chronological order a list of positions held and associated duties. Include details of major projects or activities involving acoustics.  Applicants for the grade of Member or Associate should include details of THEIR role, indicating in what way THEY contributed to the acoustic aspects of the work. (Refer to Guide for further clarification of this most important requirement.) Applicants for other grades should give details of any involvement in acoustics and explain why they have an interest in joining the Society. | Proportion of time spent in acoustics. | Verification  Signature,  Name,  Position,  Address |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
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Continue on separate sheet if necessary / press tab from last cell to add rows

**DECLARATION**

I hereby make application for admission to the Australian Acoustical Society and for grading as Select grade *(click ▼ to select)*. Enclosed is payment for $25.00 (including GST) being a non-refundable application fee.

On admission to membership of the Society I agree to abide by the Memorandum and Articles of Association, the By-Laws of the Society and to observe the Code of Ethics. I declare that, to the best of my belief, the particulars and statements contained in this application are true and correct.

SIGNED..................................................................................................................... Date ......./......./.......

**Notes**: 1. The Council reserves the right to offer a grade of membership other than that applied for.

2. Application fee is non-refundable.

3. Application fee not required with application to transfer grade of membership.

**APPLICATION FORM CHECK LIST**

**The application will not be processed unless the check list has been completed.**

1. Personal details completed (Page 1).  *(Tick box)*

2. Qualifications (Member, Graduate or Associate grade):

List of qualifications completed (Page 2)

Certified copy of qualifications attached to application form**\***

3. Completed details of present position (Page 2)

4. Professional and Technical Experience: (Member or Associate grade):

(a) Positions held in chronological order listed

(b) Proportion of time spent in acoustics listed

(c) Time spent in acoustics verified**\*\***

(d) Details of your involvement in acoustical work (extent of involvement,

degree of difficulty of the acoustical content) listed\*\*

(e) Professional and technical experience verified\*\*

(f) Examples of work, copies of calculations, reports, etc. attached

(if proposer recommends such information be included)\*\*

5. Application endorsed by a proposer and seconder

That you, proposer and seconder have all suggested same grade of membership

6. Application declaration signed (Page 4)

7. Application fee attached

**\*** Certified by institution awarding qualification, a Fellow or Member of the Society or a qualified witness who has sighted the original (eg. a person qualified to sign a Statutory Declaration). The following words may be used as a guide: “I certify this to be a true and exact copy of a document sighted by me. Signed.................. Occupation.....................”.

**\*\*** If any of the information required in Clause 4 of Sub-sections (c) to (f) cannot be supplied, a Statutory Declaration may be completed declaring that the information provided is true and correct. The declaration should also state why the information cannot be provided. The Statutory Declaration must be signed by the applicant or their supervisor and witnessed by a person qualified to witness a Statutory Declaration.

**DECLARATION BY PROPOSER AND SECONDER**

**Proposer**

The proposer shall hold the grade of Fellow or Member and have been a member of the Society for at least five years. The Proposer must be satisfied that the applicant meets the requirements for entry to the Grade for which application is made and should initial any details of the applicant’s statement which he/she has personally verified.

I propose the applicant as a Select grade *(click ▼ to select)* of the Australian Acoustical Society.

I have checked the application and check list and believe that the application is complete.

*For applications for Member or Associate*: I believe that the applicant has been working at a Select level. *(click* ▼ *to select)* level in acoustics on the following grounds: *(Clearly indicate the actions you have taken to assure yourself that the applicant fulfils the requirements for an entry gate.)*

Enter proposer’s statement

Name: Click here to enter text. Grade: Select grade Years of Membership: Enter no of years

Signature: ............................................................................................... Date: Click here to enter a date.

Business Address: Enter business address..

Phone: .Enter business phone Email: Enter email address

**Seconder**

The seconder shall hold the grade of Fellow, Member, Graduate or Associate of the Society.

I second the applicant as a Select grade *(click* ▼ *to select)*  of the Australian Acoustical Society.

I have checked the application against the check list and believe that the application is complete and that the information supplied is correct.

*For applications for Member or Associate*: I have been in contact with the proposer and applicant and I am confident that the applicant has the appropriate Choose an item. *(click* ▼ *to select)* level of experience in acoustics to gain entry to the Society.

Name: Enter name of seconder. Grade: Choose an item.

Signature: ............................................................................................... Date: Click here to enter a date.

Business Address: Enter address..

Phone: .Enter address. Email: Enter email address

Forward completed application form and application fee to:

General Secretary

Australian Acoustical Society

PO Box 1843

Toowong DC, QLD 4066